RMRP 2024 Update

Activity Submission Process Webinar

24 August 2023

Inter-Agency Coordination
Platform for Refugees and
Migrants from Venezuela

To keep in mind

On the RMRP Update

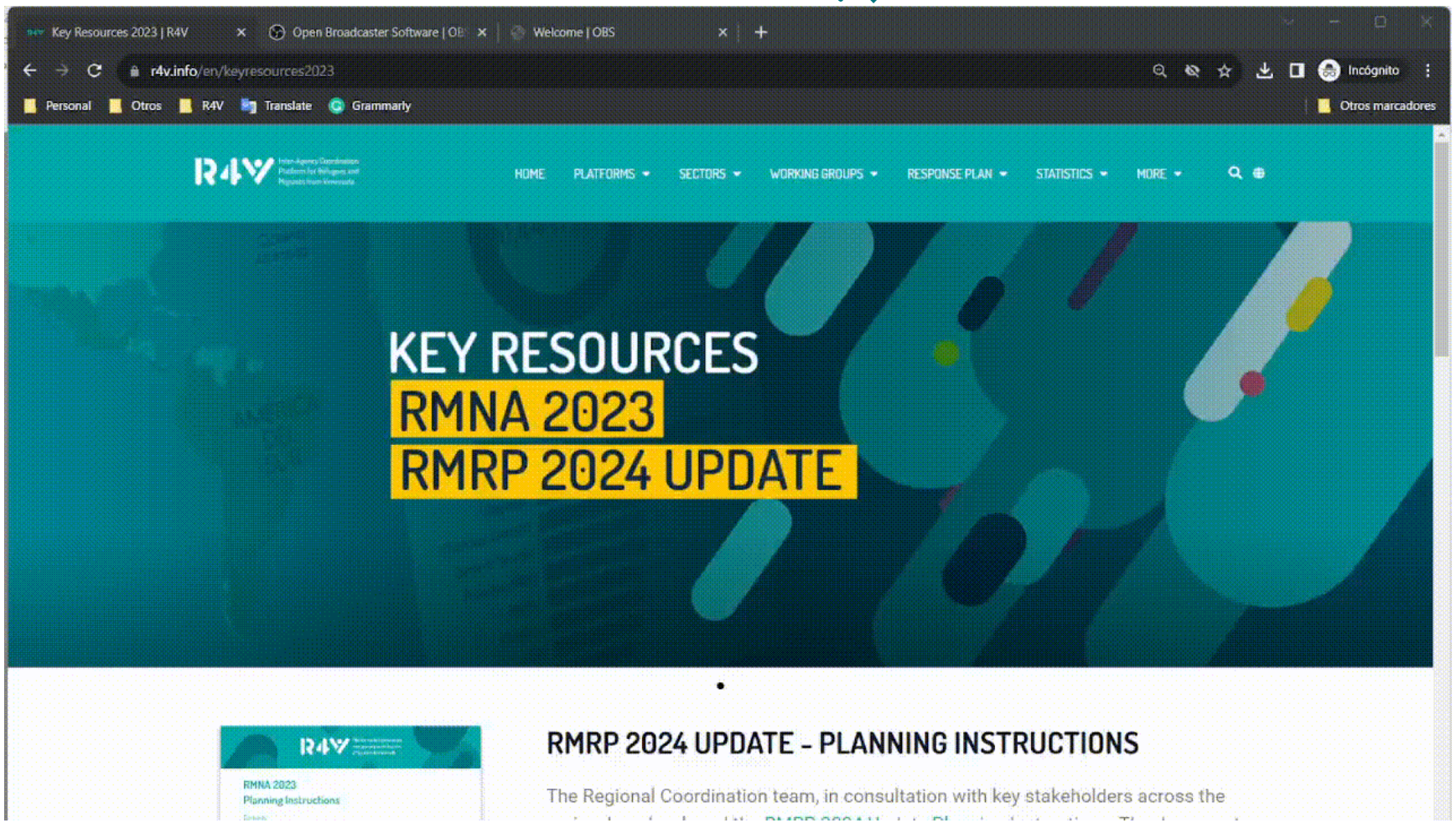
- This is NOT a new plan
- This is a mid-term review opportunity (hence "2024 Update")
- It is not mandatory to revise or re-submit activities.
- Everyone can use this opportunity to adapt
- New partners are always welcome!

Webinar logistics

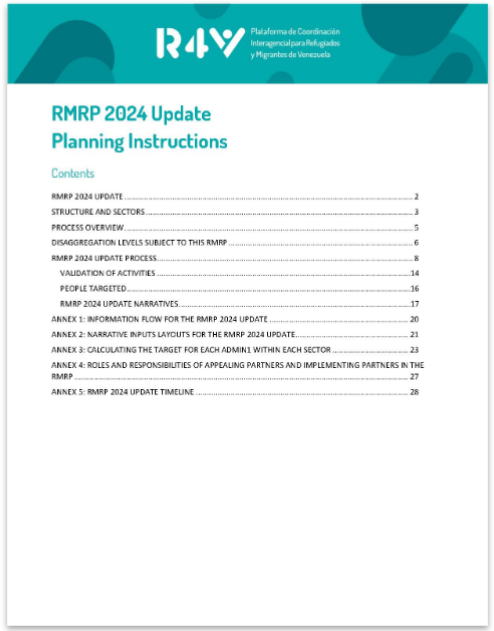
- Use the chat to ask questions, a Regional colleague will answer during or after the webinar.
- Q&A session at the end.
- A recorded version of this webinar + PPT + Q&A Summary Document will be available in the key resources 2023 site.

Key Resources

https://www.r4v.info/es/keyresources2023

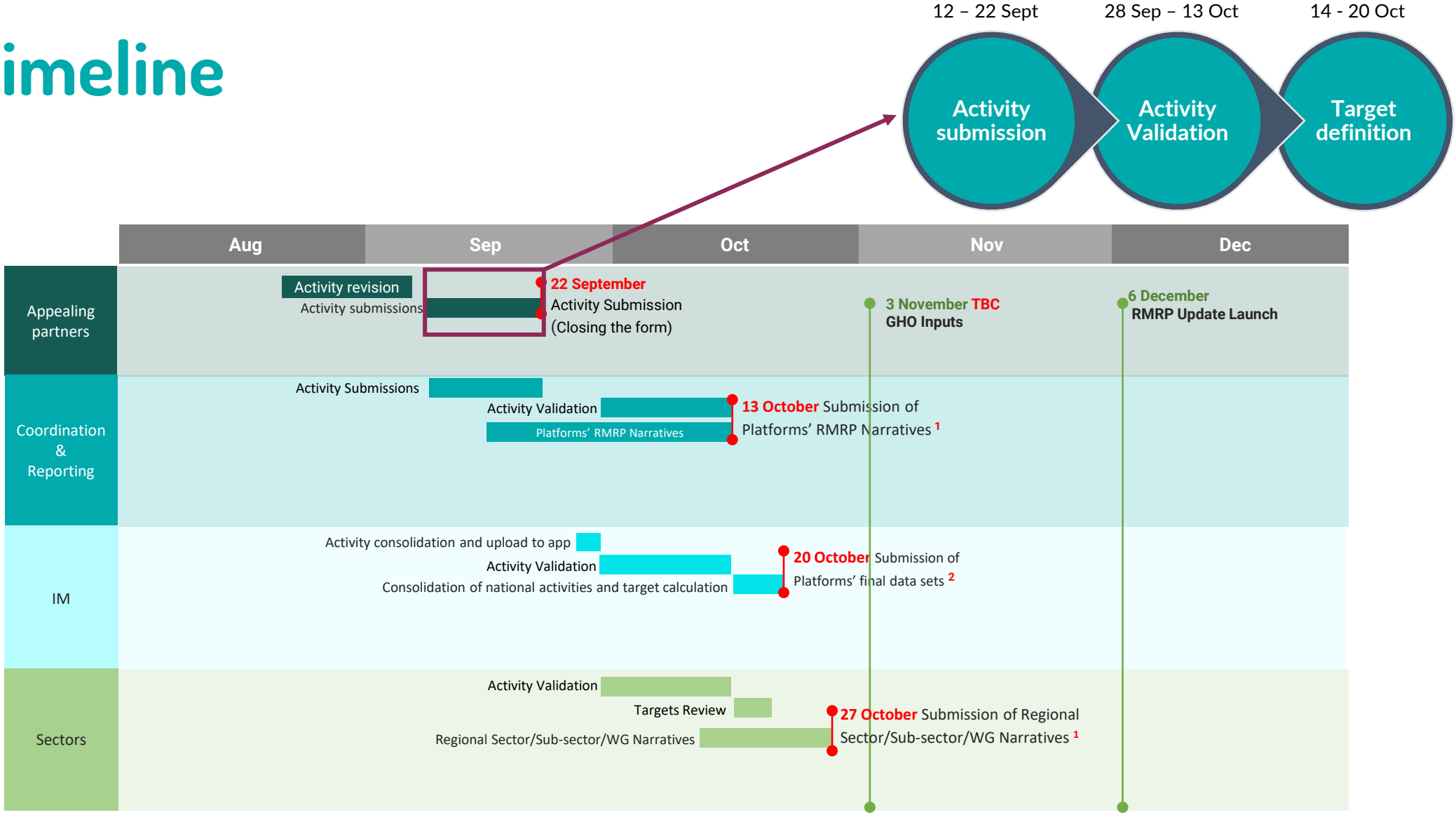


\+ Planning Instructions RMRP 2024 Update



Download

Timeline



[1] See Planning Instructions for detailed guidance

[2] Full consolidated activities dataset and target calculation.

R4V Inter-Agency Coordination Platform for Refugees and Migrants from Venezuela

Submission process: Step-by-step

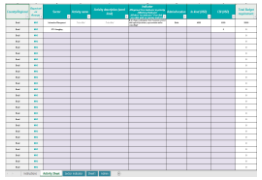
Current partner:
Receive pre-filled template with previously submitted activities

New partner:
Download template from key resources site*

1

Activity submission /revision

2



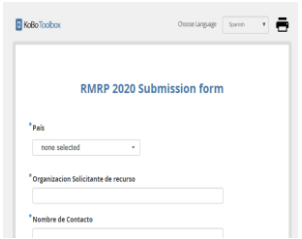
One submission per partner in each Platform

GAM and Environmental markers not required for this update! Neither are the Accountability to affected population (AAP) and Protection from Sexual Exploitation and Abuse (PSEA) questions

Online platform

(KoBo form in the R4V site**)

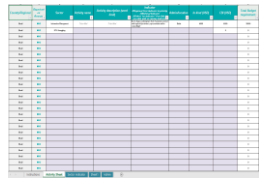
3



- Country
- Organization
- Contact
- Email

Upload excel file in form

4



5

Submit

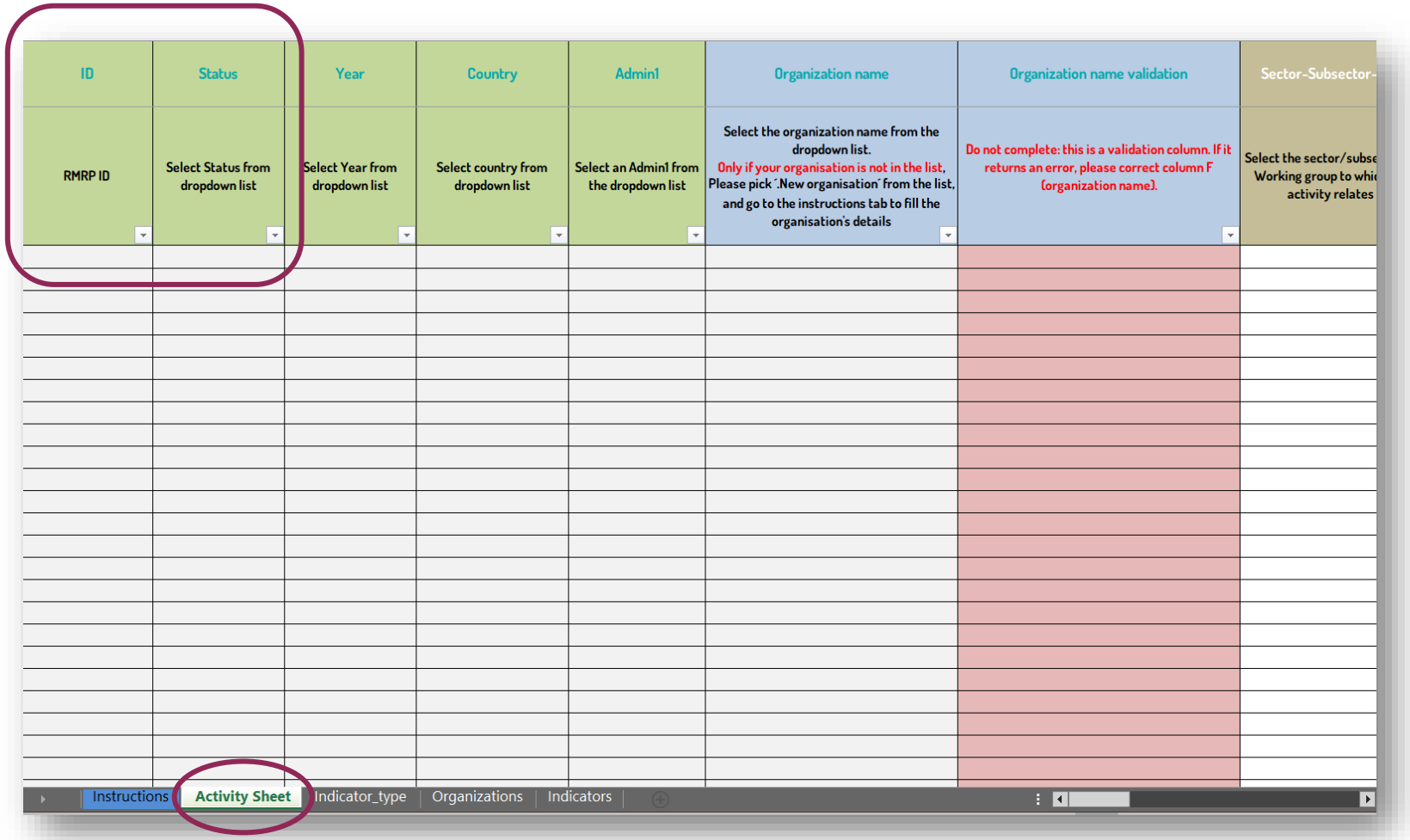
(from 12 to 22 Sep)

Receive confirmation email and/or check the tracking tool***

Key links:

* To download the blank template: https://www.r4v.info/en/document/submission-template-rmrp-2024-update
** To submit the activities through the Kobo form: https://www.r4v.info/en/rmrp2024_update
*** Tracking tool for received submissions by partner and platform: PowerBi Tracking Dashboard

1 Excel template for the activities submission



ID	Status	Year	Country	Admin1	Organization name	Organization name validation	Sector-Subsector-
RMRP ID	Select Status from dropdown list	Select Year from dropdown list	Select country from dropdown list	Select an Admin1 from the dropdown list	Select the organization name from the dropdown list. Only if your organisation is not in the list, Please pick ´.New organisation´ from the list, and go to the instructions tab to fill the organisation's details	Do not complete: this is a validation column. If it returns an error, please correct column F (organization name).	Select the sector/subse Working group to whi activity relates

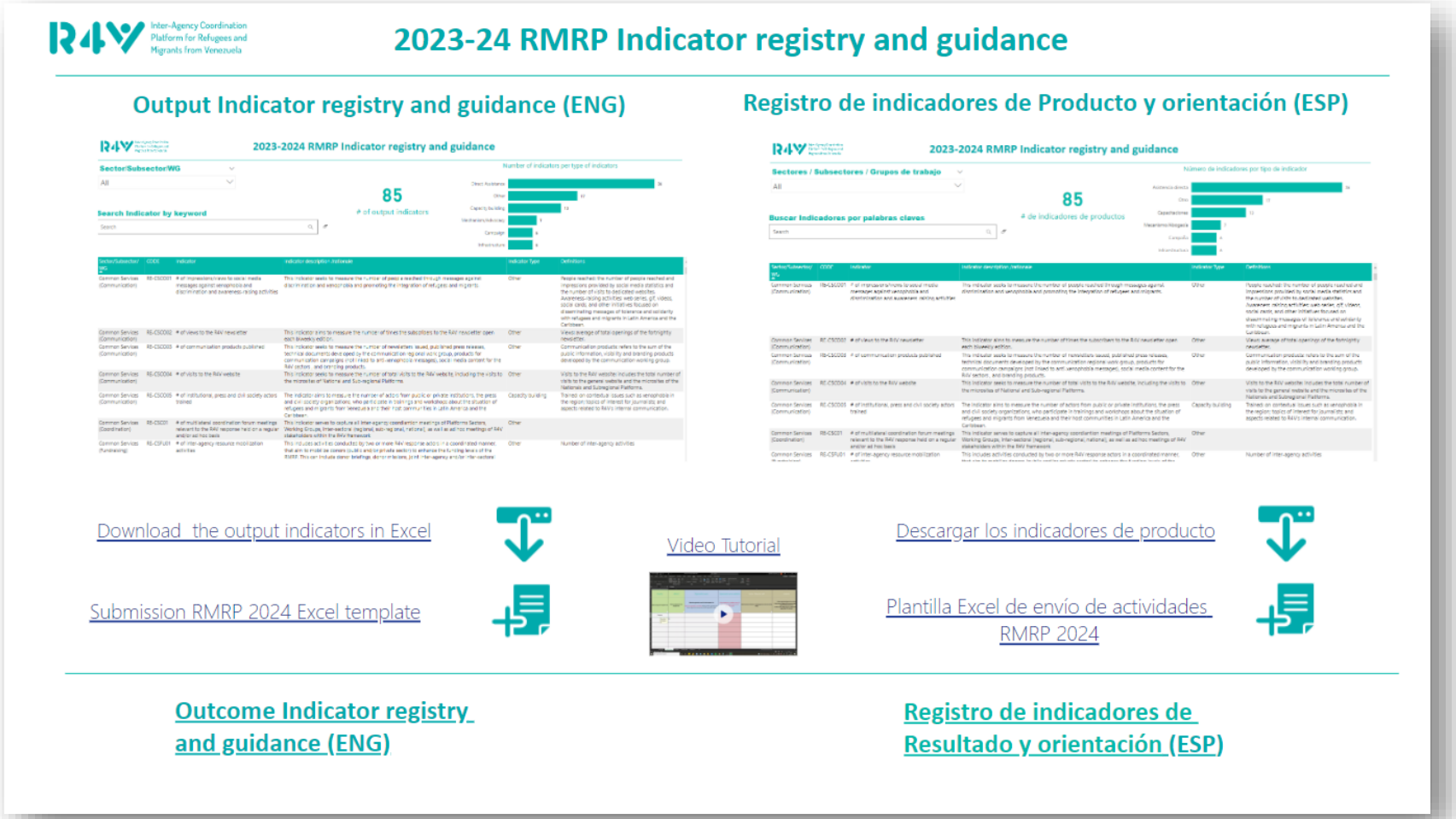
Instructions | Activity Sheet | Indicator_type | Organizations | Indicators

- **NEW**: column for status + column for unique ID activity code
- **NOT** possible to present activities with multiple countries or multiple partners
- **PLEASE:**
  - Do not change format, headers, dropdown lists, this will ease consolidation of activities as well as usage of other tools.
  - For new activities, please leave the unique ID column in blank
  - Red columns show inherent indicator attributes (please do not modify)

EXCEL TEMPLATE:
LIVE EXAMPLE

2 Indicator Registry

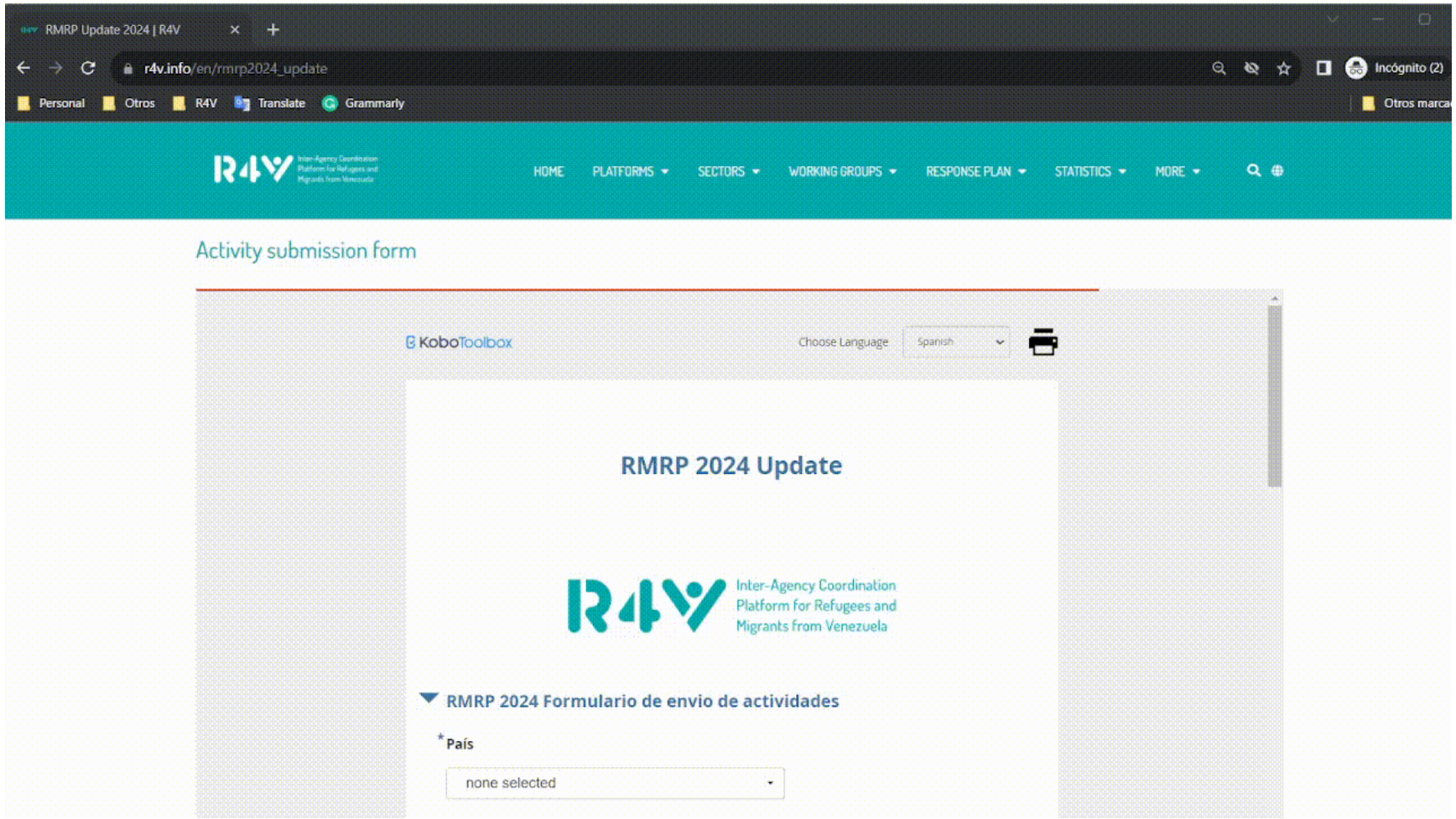
https://www.r4v.info/es/keyresources2023



Make sure to select an indicator for monthly monitoring!

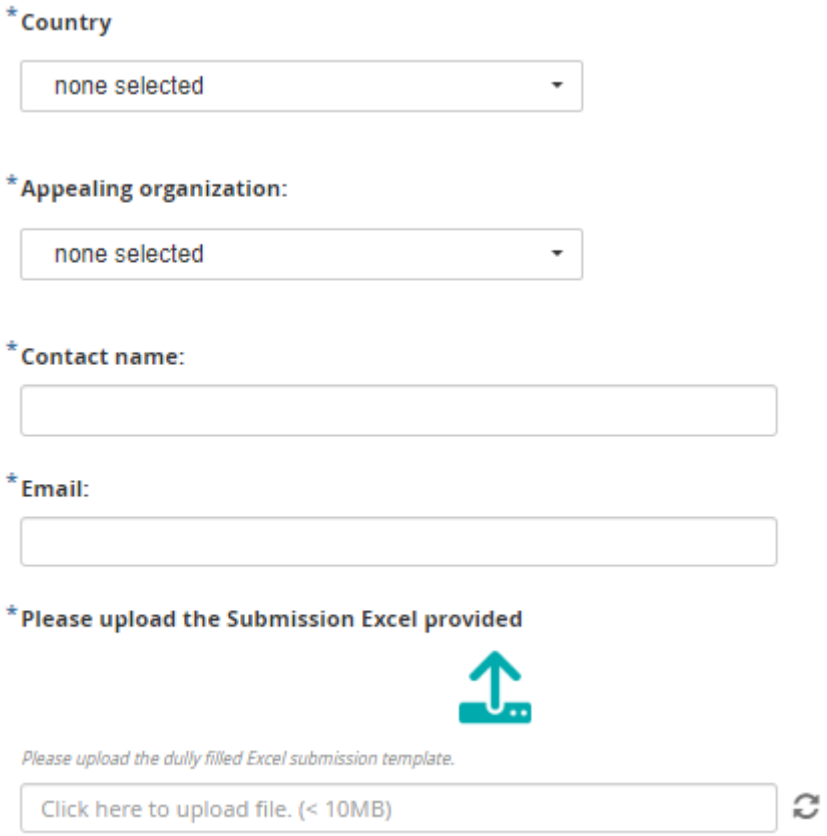
This update represents a good opportunity to complete fields that were previously left blank.

3 Online Platform (Kobo) – 1 - Current partners

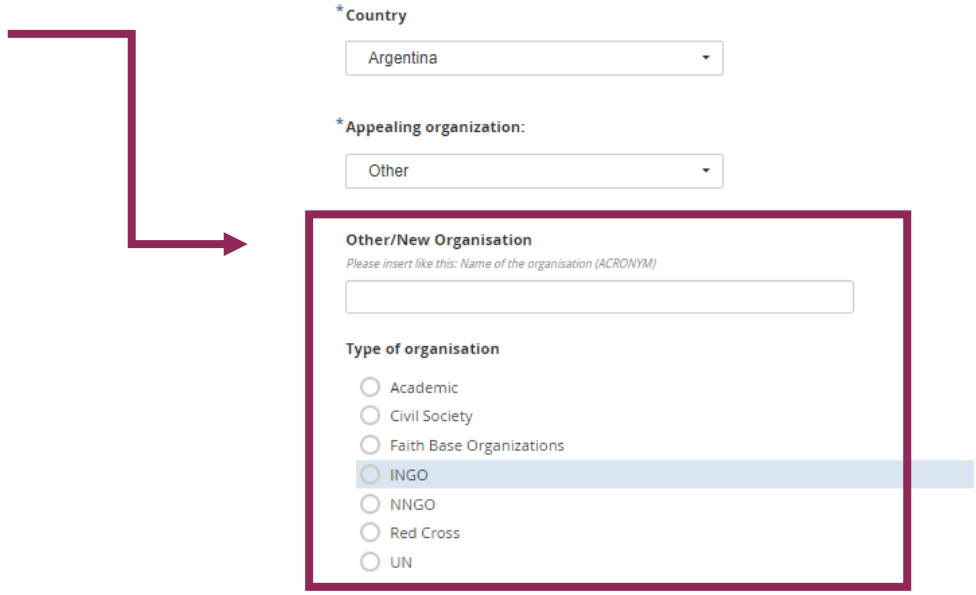


https://www.r4v.info/en/rmrp2024_update

3 Online Platform (Kobo) – 2 – New organizations



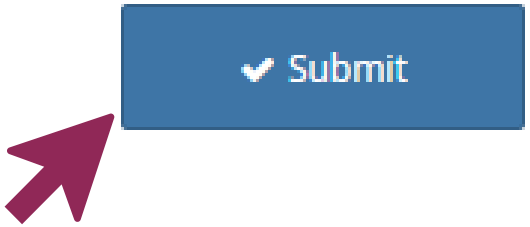
For new organizations, please select "Other"



https://www.r4v.info/en/rmrp2024_update

5 Confirmation that the submission has been successful.

Once submitted, you will receive a confirmation email from platformr4v@gmail.com, please check your spam.



6 VALIDATION OF ACTIVITIES

Keep in mind that all activities must go through a validation process (**28 Sep to 13 Oct**)
Please stay in contact with your Platform if some information or correction needs to be done by your organization.

ACTIVITY

#	Validation criteria	Yes (√)	No (x)	Comments
1	**Does the activity contribute to the sector objective(s)?**			
2	**Can the activity expected results be achieved within the corresponding timeframe (2023 or 2024)?**			
3	**Is there any duplication with other activities?** (***If yes, the submitting organization and the Validation Panel should agree on necessary changes to avoid duplication***)			
4	**Is the submitting organization part of the relevant national/sub-regional/regional platform?** **(Not an exclusion criterion)**			
5	**Does the activity have realistic funding requirements (budget)?**			
6	**Is the target within the sectoral PiN?**			
7	**Sector-specific validation criteria, if applicable**			
	Validation outcome	Include	Pending further review	

Questions?

Inter-Agency Coordination Platform for Refugees and Migrants from Venezuela